

Anjuman-I-Islam's
M.H. SABOO SIDDIK COLLEGE OF ENGINEERING
8, Saboo Siddik Polytechnic Road, Byculla, Mumbai 400 008

Ref. No.: CE/Admn/566/24



Date: 18.7.24

NOTICE

Sub: Branch Transfer during 2024-25 after completion of F.E.

All the eligible students who have completed the F.E. and wish to change branch may write an application for the same along with duly filled in Annexure 'A', mentioning therein order of branch preference clearly, along with results of first and second semesters. The application must reach the office of the undersigned latest by 20.07.24 (12.00 noon).

The change of branch will be done as per merit (if any vacancy is available as per preference) and the decision will be binding.


(I/c PRINCIPAL)


Encl: Application format (Annexure – A)

Copy to:

1. Notice Boards / website
2. The Hon. Director
3. I/c F.E./, I/c HOD (Civil / Comp / CS {AIML}/CS{IOT}/EXTC/I.T./Mech) – for information and circulation
4. Registrar

ANNEXURE - A

APPLICATION FOR CHANGE OF COURSE OR INSTITUTION AFTER I, II OR III YEAR

1. Name of the Student (In Full) _____
2. Application ID _____
3. Academic year of Admission in the present Institute _____
4. Whether Admission is under Supernumerary quota (Y/N) _____
5. Address for correspondence with Pin code & Telephone Nos (if any) _____
6. Name of Parent Institute / Present Institute with DTE Code : DTL CODE _____
Name _____
7. Course of Study Details : Year / Semester _____ Branch _____
Choice Code _____
8. Details of the Result of last exam.

Branch / Faculty	Year / Semester	Year of Passing	Summer / Winter	No. of attempt	Percentage	University
1	2	3	4	5	6	7
9. Details of backlog subjects (if any) _____
10. Name and DTE code of aspiring institute where admission by transfer is sought : DTE CODE _____
Name _____
11. Branch & Year / Semester and university in which admission by transfer is sought : Branch / Course _____
Year / Semester _____
Choice Code _____
University _____
12. Reasons for change of Institute/ change of branch and University : _____

I the undersigned state that the information stated above is true to my knowledge and belief, I am fully aware that transfer / change of institute / branch is not a right and it is up to the authority to decide my case on the basis of merit.

Date : / /202 _____ Signature of Student

Name and DTE code of the Parent Institute / Present Institute: _____
No _____ Date :- / /202

No Objection Certificate

Certified that information furnished by applicant (Name) _____ is verified from the record. His / Her admission was not under supernumerary quota / TFWS category. This institute has no objection for his / her transfer from this college / institute.

Seal of College / Institute _____ Signature of Principal

Name and DTE code of the Aspiring Institute: _____
No _____ Date :- / /202

No Objection Certificate

This institute has no objection & agrees to admit the above candidate Shri / Kum. _____ to the branch _____ to Year / Semester _____ during the current academic year _____. After admitting all the internal students and ex-students and exhausting the claims of change of branch of internal candidates, the vacancies in year and course _____ are _____ (Nos.) I have ascertained the eligibility of the candidate for the above mentioned admission

Seal of College / Institute _____ Signature of the Principal

Note: Institute's NOC can be issued on the letter head of the College / Institute separately if desired so by Director / Principal.